



HUNTINGTON T. BLOCK INSURANCE AGENCY, INC.
COMMERCIAL FINE ARTS COLLECTIONS APPLICATION

In order to provide a Proposal of Insurance Coverage, please complete this application.

If you have any questions or need assistance, please call 1 866 692 4565

Please answer all questions. If the questions do not apply, enter N/A.

CLIENT INFORMATION:

Describe business of Insured:

- Gallery Private Dealer Consultant Framer Conservator Bailee Artist
Other

If business of insured is 'Gallery' complete:

Name of Director:

Professional background of all Principals:

If business of insured is 'Gallery' or 'Private Dealer' complete:

Have you been in business less than 3 years? Yes No

If Yes, list previous experience:

Name of Business:

Mailing Address:

City:

State: Country:

Zip or Postal Code:

Telephone Number: (including area code)

Fax Number: (including area code)

E-mail address:

Web Address:

Contact Name (first and last name):

Applicant is: Individual Partnership Corporation Other

Desired effective date of the policy:

Referred By:

Select Art Associations where the business holds membership (check all that apply):



**HUNTINGTON T. BLOCK INSURANCE AGENCY, INC.  
COMMERCIAL FINE ARTS COLLECTIONS APPLICATION**

- ADAA - Art Dealers Association of America
- IFPDA - International Fine Art Print Dealers of America
- NAADAA - National Art and Antique Dealers Association of America
- PADA - Private Art Dealers Association
- FADA - Fine Art Dealers Association
- None at the present time
- Other \_\_\_\_\_

**FINE ARTS INVENTORY**

Type of Fine Art/Collections: \_\_\_\_\_  
(Examples: Old Masters, Contemporary, Antiques, Pre-Columbian, etc.)

Describe type of inventory (medium/percentage of total stock):

Paintings	_____ %	Drawings	_____ %	Prints	_____ %	Sculpture (fragile)	_____ %
Silver/precious metals	_____ %	Crafts	_____ %	Jewelry	_____ %	Sculpture (non-fragile)	_____ %
Outside Sculpture	_____ %	Antique Furniture	_____ %	Other	_____ %	Porcelain/Glass	_____ %
						Photographs	_____ %

Average total value:

Your own property, based on selling price \$ \_\_\_\_\_

Property of others, based on the consigned value \$ \_\_\_\_\_

If art reference library is to be included, based on replacement cost \$ \_\_\_\_\_

Last inventory was taken on: \_\_\_\_\_

Value at last inventory: \$ \_\_\_\_\_

Value was based on:  Purchase Price  Selling Price  Other \_\_\_\_\_

Do you retain clear title to each object in your owned inventory?  Yes  No

If "No", please explain: \_\_\_\_\_

Annual Sales for past 3 years, beginning with most recent

\$ \_\_\_\_\_, \$ \_\_\_\_\_, \$ \_\_\_\_\_

**Transit / Shipments:**

Usual Method of Transporting Art					
Mode	Name of Carrier/Shipper	Frequency of Use	Estimated Total Value	Operating Radius	Alarmed, Climate Controlled?
Fine Art Carrier					



**HUNTINGTON T. BLOCK INSURANCE AGENCY, INC.  
COMMERCIAL FINE ARTS COLLECTIONS APPLICATION**

<b>Express Carrier (ex., FedEx, UPS)</b>					
<b>USPS</b>					
<b>Own Vehicle</b>					
<b>Other</b>					

Total Annual Values Shipped within the U.S. \$ \_\_\_\_\_

Total Annual Values Shipped outside the U.S. \$ \_\_\_\_\_

**FACILITY INFORMATION**

Is the Location address the same as the mailing address?  Yes  No

If "No", please enter:

Location Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Country: \_\_\_\_\_

Zip or Postal Code: \_\_\_\_\_

**If the location is California or Florida, please complete supplemental page at the end of this application.**

**Is the location a warehouse or storage facility?**  Yes  No

If "Yes", please complete the answer the following questions:

Name of Warehouse \_\_\_\_\_

Is the temperature in storage & receiving/unpacking areas controlled?  Yes  No

Is the temperature maintained as closely as possible at 70 – 72 degrees?  Yes  No

Is the humidity level in storage & receiving/unpacking areas controlled?  Yes  No

Is the humidity level kept as closely as possible at 50%?  Yes  No

Is the general public given access to storage & receiving/unpacking areas?  Yes  No

Are storage & receiving/unpacking areas secured during closed hours and are periodic security checks made during such hours?  Yes  No

Are storage areas well lighted by fluorescent fixtures and are goods exposed to sunlight (either through windows or skylight)?  Yes  No

If yes, are special devices/materials affixed or applied to these



HUNTINGTON T. BLOCK INSURANCE AGENCY, INC.
COMMERCIAL FINE ARTS COLLECTIONS APPLICATION

light sources to filter out harmful ultraviolet rays? [ ] Yes [ ] No

Number of guards when open: \_\_\_\_\_ Number of guards at night: \_\_\_\_\_

CONSTRUCTION OF THE BUILDING:

[ ] Fire Resistive [ ] Masonry [ ] Frame

Year built: \_\_\_\_\_ Square Footage you occupy: \_\_\_\_\_

Number of floors in the building: \_\_\_\_\_ Floor Number(s) you occupy: \_\_\_\_\_

Type of occupants in the building: \_\_\_\_\_

Is inventory stored / exhibited in basement or below grade? [ ] Yes [ ] No

If "Yes", are items stored at least 12 inches off the floor? [ ] Yes [ ] No

If "Yes", do you have water alarm monitors installed? [ ] Yes [ ] No

Average total value of Fine Arts/Collections to be kept at this location: \$ \_\_\_\_\_

FIRE PROTECTION

Does this facility or location have a local fire/smoke alarm? [ ] Yes [ ] No

Does this facility or location have a central station fire/smoke alarm? [ ] Yes [ ] No

If "Yes", please provide:

Name of Alarm Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Country: \_\_\_\_\_

Zip or Postal Code: \_\_\_\_\_

Is your central station fire alarm listed and installed per UL specifications? [ ] Yes [ ] No

Certificate # \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Number of fire extinguishers in your space? \_\_\_\_\_ Are they serviced annually: [ ] Yes [ ] No

Is the building sprinklered? [ ] Yes [ ] No

Is your space sprinklered? [ ] Yes [ ] No

If yes, [ ] Dry Pipe [ ] Wet Pipe



HUNTINGTON T. BLOCK INSURANCE AGENCY, INC.
COMMERCIAL FINE ARTS COLLECTIONS APPLICATION

Number of Smoke Detectors: \_\_\_\_\_  Battery operated  Hard Wired

Approximate distance to: Police Station \_\_\_\_\_ Fire Department \_\_\_\_\_ Fire Hydrant \_\_\_\_\_

SECURITY PROTECTION

Does this facility or location have a local burglar alarm?  Yes  No

Does this facility or location have a central station burglar alarm?  Yes  No

If "Yes", please provide:

Name of Alarm Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Country: \_\_\_\_\_

Zip or Postal Code: \_\_\_\_\_

Are there dead bolt locks on all exterior doors?  Yes  No

Are small items displayed in locked cases?  Yes  No

Any additional Fire and /or Security Protection Details (doorman, fire walls, etc.):

Please complete Facility Information, Fire Protection & Security Information for each location.

INSURANCE HISTORY

Do you presently carry Fine Arts/Collections Insurance?  Yes  No

If "Yes", please list the Insurance Company (not the broker) that provides your coverage including the expiration date of current coverage/policy:

Loss Information – Have you had any Fine Arts/Collections losses in the last 5 years?  Yes  No

If "Yes", please give details of losses:



HUNTINGTON T. BLOCK INSURANCE AGENCY, INC.  
COMMERCIAL FINE ARTS COLLECTIONS APPLICATION

**Please Note:** Attach additional documentation if additional space is required.

Have you had any insurance non-renewed, cancelled or denied by any insurance company?  Yes  No

If "Yes", give the reason and name of insurance company involved:

\_\_\_\_\_

Person completing the application:

Name (first and last name): \_\_\_\_\_

Title: \_\_\_\_\_

Employer: \_\_\_\_\_

E-Mail address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ (including area code)

Date completed and submitted: \_\_\_\_\_

I understand that the insurance company, in determining whether to provide insurance coverage, will rely on the information contained in this form and all other information being submitted. I hereby warrant, represent and confirm that, to the best of my knowledge, all information provided is complete, true and correct.



HUNTINGTON T. BLOCK INSURANCE AGENCY, INC.  
COMMERCIAL FINE ARTS COLLECTIONS APPLICATION

**Supplemental CALIFORNIA EARTHQUAKE QUESTIONNAIRE**

If the location is in the state of **CALIFORNIA**:

Is California Earthquake Coverage desired?  Yes  No

If "Yes" , please complete the following:

Is any part of the construction raised on stilts or supports of any kind?  Yes  No

Are the foundations sunk into bedrock?  Yes  No

How are paintings permanently secured to walls?

---

How are fragile items secured to their display surfaces (i.e. with museum wax)?

---

Has the facility been retrofitted?  Yes  No

Does the facility meet current California earthquake codes?  Yes  No



HUNTINGTON T. BLOCK INSURANCE AGENCY, INC.
COMMERCIAL FINE ARTS COLLECTIONS APPLICATION

Supplemental FLORIDA HURRICANE/WINDSTORM QUESTIONNAIRE

If the location is in the state of FLORIDA, please complete the supplemental Hurricane/Windstorm Questions:

How are outdoor sculptures secured? \_\_\_\_\_

How are indoor sculptures secured? \_\_\_\_\_

How are paintings hung? (Loops, brackets, on wall, or from soffit?) \_\_\_\_\_

Who is responsible for hanging and securing works of art? \_\_\_\_\_

Where is Fine Art stored when not on display? \_\_\_\_\_

Will you agree to an inspection of the premises and artwork by a representative or designee? [ ] Yes [ ] No

How far away is the property from water? \_\_\_\_\_

Are there permanent shutters or high-impact resistant glass on all windows of the location? [ ] Yes [ ] No

Are hurricane shutters closed for extended periods of non-occupancy? [ ] Yes [ ] No

Are there hurricane straps holding the roof to the rafters? [ ] Yes [ ] No

If the roof is Spanish tile, are clips in place? [ ] Yes [ ] No

Is there a backup generator for climate control system? [ ] Yes [ ] No

Is the backup generator located off the ground? [ ] Yes [ ] No

Does Insured have storm closet(s) in the location? [ ] Yes [ ] No

Is Insured ready to move art to safe location in the event of Hurricane watch? [ ] Yes [ ] No

Where is this location? \_\_\_\_\_

Is it an art specialty warehouse, such as Fortress in Florida? [ ] Yes [ ] No

Does Insured have a list with emergency contact numbers? [ ] Yes [ ] No

Are air conditioning systems operating at all times to protect against mold growth? [ ] Yes [ ] No

Comments:

\_\_\_\_\_

Hurricane Warning Disaster Plan (Please provide narrative detailing plan in event of a hurricane warning – how/where will you protect the artwork?):

\_\_\_\_\_

\_\_\_\_\_